

**CARE AND REPAIR SCOTLAND  
MINUTES OF BOARD MEETING HELD ON FRIDAY 1 MARCH 2013 AT 11AM IN ROYAL  
COLLEGE OF SURGEONS, NICOLSON STREET, EDINBURGH, EH8 9DW**

**Present:** David Belfall, Chair  
Richard Grant, Vice Chair  
Cllr Anne Horn, COSLA  
Gerry Power, NHS  
Judith Leslie, Region 2  
Kay Hutcheson, Age Scotland

Robert Thomson, National Director

**1. Welcome and Apologies**

David welcomed those attending. Apologies were received from Cllr Karen Clark, Hanna McCulloch, Stewart Wilson and Graham Barclay.

**2. Declarations of Interest**

Judith and Robert have an ongoing interest in the Pension item.

**3. Minutes of Previous Meeting**

It was noted that there was a typing mistake under apologies.

**4. Matters Arising**

Jim Grant, Policy and Practice Officer will take up a new post with Bield Housing Association on 1 April 2013.

Kay reported that Aberdeenshire and Ross-shire Care and Repair offices have submitted bids for the Wilkinson grants that were offered to Age Scotland members. Robert will contact the other offices to ask them to consider taking up membership of Age Scotland.

There has been a problem with Gerry's AP01 Companies House filing. Robert will send forms to Anne and Graham to complete.

Andy Todman has been given approval by Northumbrian University to commence his research and has also been offered the opportunity to use the final research as a basis for a PHD.

Gerry reported that the JIT conference on Co-Production of Health and Wellbeing in Scotland had been successful. Gerry distributed copies of a new publication from JIT. Copies will be sent to members who were unable to attend the meeting.

## **5. National Director's Report**

### **COSLA Representative**

Clr Anne Horn will represent the COLSA Health and Wellbeing Committee. It was agreed that Robert will contact COSLA to invite another representative from the Housing and Communities Committee to attend.

### **ALACHO Representative**

ALACHO would like to nominate Douglas Edwardson, Head of Housing Services Aberdeenshire Council. Karen Clark has indicated her support for the nomination and has advised me that she is willing to stand down from the Board to prevent a conflict of interest.

### **Election of Regional Representatives**

Each region has scheduled diary dates for meetings in 2013.

Region 3 has not made a decision about a new representative. There was further discussion at the meeting on Thursday 28<sup>th</sup> February and the group agreed to make a decision before the next Board meeting in June.

Region 4 has elected Graham Barclay who manages the East Dunbartonshire office.

### **Scottish Government Adaptations Working Group**

The Minister has approved the report of the Working Group and there are on-going discussions about how to take forward the recommendations. There may be further meetings of the Working Group.

### **Royal British Legion/Poppy Scotland**

No update available from RBL.

### **Research on Unmet Demand for Care and Repair Services**

Richard reported that ODs have been conscientious in sourcing data. There will not be much progress around how to develop social enterprises. The final report will be available on 15<sup>th</sup> March and will be circulated to the Board.

### **SHAPS Pension Scheme**

SHAPS have given a 3 month extension to allow employers to consult with staff about the changes to their employment conditions. The Board considered the SHAPS employers update letter which is to be issued to employees to explain to them the implications of the DC scheme. The Board considered that the information is unsatisfactory and does not clarify the position for

employers or employees. David and Richard will discuss the implications with Robert at their next interim meeting.

### **Local Issues**

Inverclyde Council – tender schedule has been amended. Council have advised that three year funding for a Care and Repair service will be agreed at next budget meeting. The first year of funding will be given to the existing services and the further two years funding will be tendered.

Highland offices have submitted their joint funding proposal to NHS to seek additional resources that will allow them to expand existing handyperson services.

Kay suggested that we could assist local teams by looking at how they could become involved with falls prevention, winter emergency, men's health and energy conservation policies.

There was discussion about the need to engage with Scottish Government about their current thinking on energy efficiency and how Care and Repair could assist.

### **6. Regional Meetings Report**

Judith reported on the nuisance calls project that is running in Angus.

Robert reported that Regions 2 and 4 had discussed an offer from the Kingfisher Group to be involved in a free boiler scheme. The other regions will discuss at their meetings in March.

### **7. Business Plan**

The Board discussed the year one action plan for 2013. Members suggested how we could take forward the action points.

**Action: Robert to compile a list of the action points and expected outcomes with target dates for the next meeting.**

### **8. The Accreditation Scheme**

The Board members considered an update on progress and agreed that everything was going according to plan. The next key stages in the pilot process will be:

- Pilot offices will begin data collection 4<sup>th</sup> March and will submit this to Foundations no later than 28<sup>th</sup> March
- Robert to accompany Foundations QM team on a 'live' assessment of Bradford Care and Repair 7<sup>th</sup> March
- QM team will review the evidence submitted by pilots by 12<sup>th</sup> April and talk directly to the managers and Robert about any areas of concern

- Robert will conduct validation visits during the third week of April (w/c 15/4). Foundations team member can also attend if required.
- Validation completed by 25<sup>th</sup> April - certificates printed.
- Certificates will be awarded at conference on 3<sup>rd</sup> May. There will be a joint Foundations/CRS presentation at conference.

## **9. Budget 2012/13**

The Board noted the financial statement for 2012/13.

**Action: Robert to contact Scottish Government to discuss the year end review meeting and when we will receive confirmation of funding for 2013/14.**

## **10. A.O.C.B.**

Kay reported on the new Silver Line Helpline which provides three functions to support older people:

- a sign-posting service to link them into the many, varied services that exist around the country;
- a befriending service to combat loneliness;
- a means of empowering those who may be suffering abuse and neglect, if appropriate to transfer them to specialist services to protect them from harm.

## **11. Date and Time of Next Meeting**

The next meeting will be held on Friday 7<sup>th</sup> June 2013 in Stirling. Venue to be confirmed.